



BOSTON 95 Berkeley Street, 617 482 1078
LOWELL 16 Stedman Street, 978 970 0644

MIDDLEBORO 111 East Grove Street, 508 923 0800
NORTH ANDOVER 1740 Turnpike Street, 978 689 8015
WALTHAM 265 Beaver Street, 781 893 6113

CAMPSITE, FACILITY AND EQUIPMENT RESERVATION FORM
The Center, Friendship House, Maude Eaton, Paradise, Runels

Please submit to GSEM, 1740 Turnpike Street, North Andover, MA 01845

PART ONE

Service Unit: _____

Troop Number: _____ Program Level: Daisy Brownie
Junior Cadette Senior Ambassador

Leader's Name: _____ e-mail: _____

Phone # (Day): _____ (Evening): _____

Street Address: _____

City/Town: _____ State: _____ Zip Code: _____

Maximum # Expected: Girls _____ Women _____ Men _____ Other _____
(ages 5 – 17) (adults 18+ years) (girls 5- yrs and all boys)

Name of Adult in Charge: _____ Phone #: _____

PART TWO

Reservation of Camp/Site: _____

Date of arrival: _____ Time of arrival: _____ (not before 3:00 p.m.)

Date of departure: _____ Time of departure: _____ (no later than 2:00 p.m.)

RENTAL FEE: _____ SECURITY DEPOSIT: _____

Arrangements must be made with the Council Registrar for an exception of arrival and departure time.

I agree to abide by the Girl Scouts of Eastern Massachusetts Council Camp/Site Procedures. I understand I must deposit the checkout report form in the camper report box in the parking lot to be considered for a security deposit return.

Leader's Signature: _____ Date: _____

I have determined that this troop is approved to participate in Troop Camping and that the adults in charge have the appropriate training and qualifications.

Trip/Troop Consultant or Service Unit Administrator's Signature: _____

_____ Date: _____

OFFICE USE ONLY	
Reservation Date:	_____
Date Deposit Paid:	_____
Pmt: _____ Rcpt#	_____
Date Balance Paid:	_____
Pmt: _____ Rcpt#	_____
Confirmation Sent:	_____

EQUIPMENT RENTAL

DESCRIPTION	# REQSTD	FEE/WKEND	AMT DUE
Patrol Kits (outdoor cooking supplies)		X \$15.00 =	\$
4 person Eureka Timberlines (nylon, screened, floor)		X \$15.00 =	\$
Rowboats (4 person, 4-Runels) includes lifejackets		X \$20.00 =	\$
Pedalboats (5 person, 6-Runels 3-MEaton) includes lifejackets		X \$20.00 =	\$
Canoes (6-Maude Eaton, 12-Runels) includes lifejackets		X \$20.00 =	\$
Kayaks (2 person, 8-Runels) includes lifejackets		X \$20.00 =	
Dutch Oven (3-Runels 1-Maude Eaton 1-The Center)		X \$ 10.00 =	\$
Ice Cream Makers (2-Runels 1-The Center)		X \$ 10.00 =	\$
SECURITY DEPOSIT FOR OFF SITE USE ONLY		\$25.00 per \$100 total rental	\$
		TOTAL DUE	

I understand I am responsible for the condition of all equipment. All troops/groups planning boating and swimming activities must submit a completed swimming and boating authorization form to the Council Registrar.

Troop Leader _____ Date _____